

CREWE AND NANTWICH RAMBLING CLUB

POST DESCRIPTION FOR RAMBLE ORGANISER

The Ramble Organiser of the Crewe and Nantwich Rambling Club is responsible for the coordination of all walks carried out by the club. This coordination includes but is not restricted to the following:

Issuing on each Sunday Walk the current Walk Program for the Sunday and Thursday Walks for volunteers to lead the A, B, and C Walks for this program.

Liaising with the Walk Leaders for each walk as required to ensure that;

Each walk has been fully reconnoitred.

The Walk Start and Finish points for each walk are known to all Walk Leaders.

Coach parking is available at or near each Walk Start location.

Coach departure time after each walk is completed is agreed and advised to Club Members and the coach driver.

Communication with the Club coach provider (currently Burland) as to;

The location of each Sunday Walk.

The location and time of the Pick Up and Drop Off Points for each Sunday Walk.

Obtaining a cost quotation for each six month walk program for approval by the Club Committee.

Forwarding the up to date Walk Programs to the Newsletter Editor / Webmaster for issue with the Newsletter and updating of the Club Website.

Creating, printing and issue of Walk Cards for each six month walk program to the Membership Secretary. The Membership Secretary will subsequently issue these to Club Members.

Maintain the Club OS Map Library and obtain OS Maps as required.

Maintain the Club Walk Route Map Library and ensure Walk Maps are collected after each walk.

Advise and assist as required new Walk Leaders who volunteer to lead walks.